

# *Online Application System* *User Manual*



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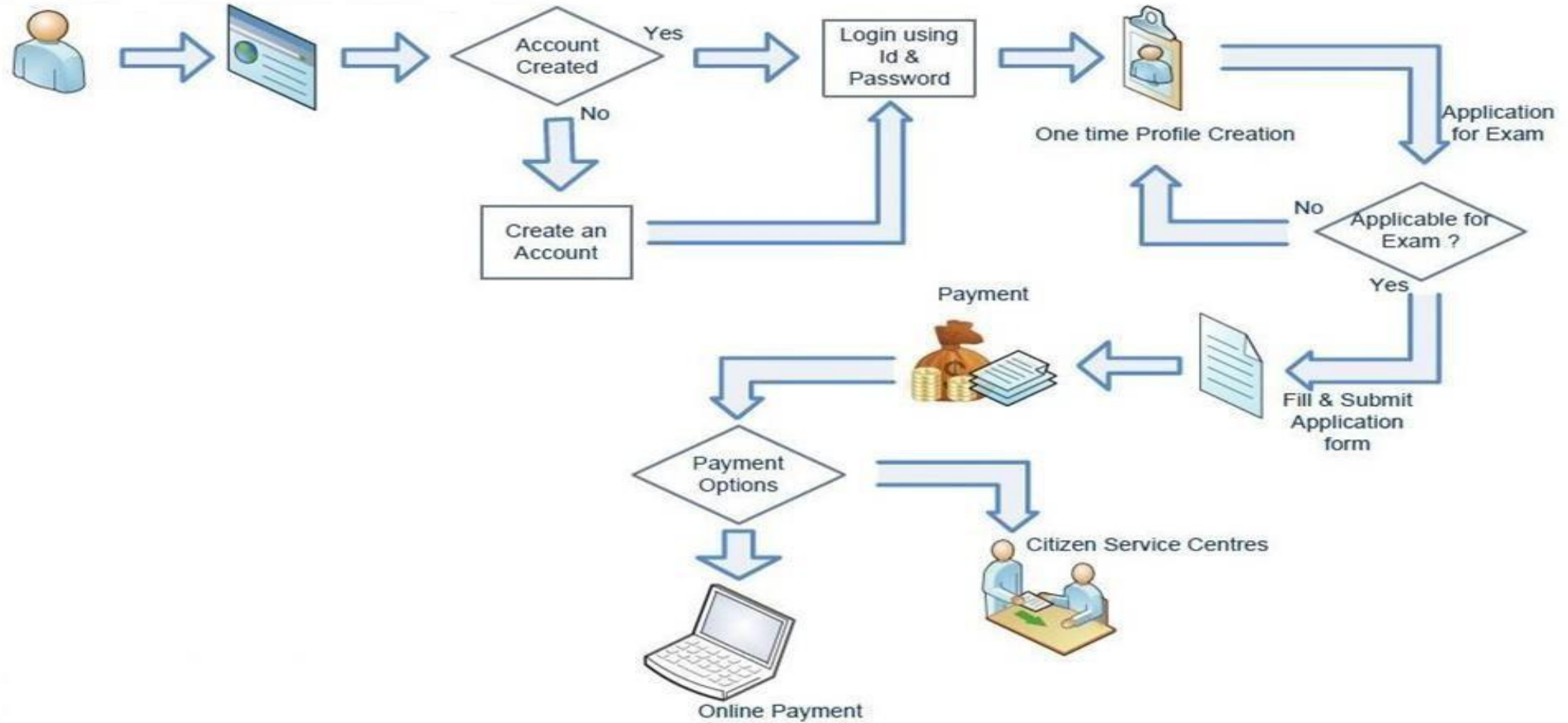
# Checklist

## User Checklist

Below is the list of document that candidate should keep ready while using KPSC - Online Application System first time.

- **Mobile No:**
  - Valid mobile no is required for registration of user in the system
- **Email ID:**
  - Valid Email ID is required for registration of user in the system.
- **Documents: (Photograph, Signature & Thumb Impression)**
  - Scanned copy of photograph in JPEG/JPG format Max size 50kb
  - Scanned copy of signature in JPEG/JPG format Max size 50kb
  - Scanned copy of Thumb impression in JPEG/JPG format Max size 50kb

# Application Process Flow



# Steps: Application Process

1. New User Registration / Create User Account (1<sup>st</sup> Time User)
2. Profile Creation ( One time Activity)

# 1. New User Registration/Create User Account (1<sup>st</sup> Time)

- Open Internet Browser (Google Chrome / Mozilla Firefox / Internet Explorer version 9 or higher)
- Go to address bar and type the URL: [kpscruitment.in](https://kpscruitment.in) and press Enter to open Online Application System.

← → ↻ https://kpscruitment.in

Home | A++ A+ A A- A- Your Machine IP Address 191.125.99.2

 KARNATAKA PUBLIC SERVICE COMMISSION  
Online Application Portal

### Guidelines for Candidates

- How to apply online
- Popup Blocker Guidance
- Forgot Password?
- Cropping Photo and Signature
- How To Upload Additional Documents

### What's New

1: no latest news

### Login

User Name

Password

Enter the text as in the image

Login

[Forgot Password/Username ?](#)

Activate Windows

### Help Line

This help desk is only for queries related to Portal.

☎8105358122    ☎000000000

✉kpsc.cschelpine@gmail.com

# 1. New User Registration/Create User Account (1<sup>st</sup> Time)....Continued

- Click on [New User Registration](#) button as highlighted below.



KARNATAKA PUBLIC SERVICE COMMISSION  
Online Application Portal

<h3>Guidelines for Candidates</h3> <ul style="list-style-type: none"><li><a href="#">How to apply online</a></li><li><a href="#">Popup Blocker Guidance</a></li><li><a href="#">Forgot Password?</a></li><li><a href="#">Cropping Photo and Signature</a></li></ul>	<h3>What's New</h3> <p><input type="checkbox"/> 1: no latest news</p>	<h3>Login</h3> <p>User Name <input type="text"/></p> <p>Password <input type="password"/></p> <p> </p> <p>Enter the text as in the image <input type="text"/></p> <p><input type="button" value="Login"/></p> <p><a href="#">Forgot Password/Username ?</a></p>
<h3>Help Line</h3> <p>This help desk is only for queries related to Portal.</p> <p>☎000000000      ☎000000000</p> <p>✉KPSConline@gmail.com</p>		<p>Activate Windows New User/ Register Here. Go to Settings to activate Windows.</p>



# 1. New User Registration/Create User Account (1<sup>st</sup> Time)....Continued

- Fill all mandatory information(marked with \*) and validate your entered mobile number with OTP
- **NOTE: Please Enter Your SSLC/10th Register No. as a User Name**

← → ↻ kpscruitment.in/Account/RPS\_Registration.aspx?Step=1 🔍 ☆ M ⋮

Apps

Back

## Create a New Account



Fields indicated by \* are mandatory.

Username must be of minimum 6 characters and only Alphanumeric, Dot and Underscore are allowed.

**OTP Generation:**

<b>User Name *</b> (Please Enter Your SSLC/10th Register No. as a User Name.)	<b>E-mail *</b>	<b>Mobile No. *</b>
<input type="text"/>	<input type="text"/>	+91 <input type="text"/>

**Enter the text as in the image \***

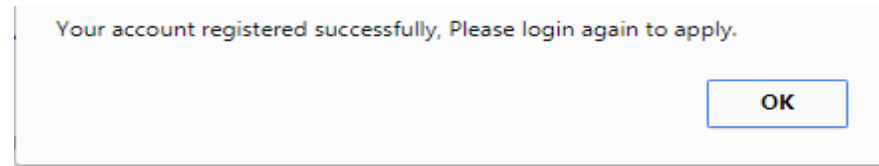
<input type="text"/>		
----------------------	---	---

Generate OTP



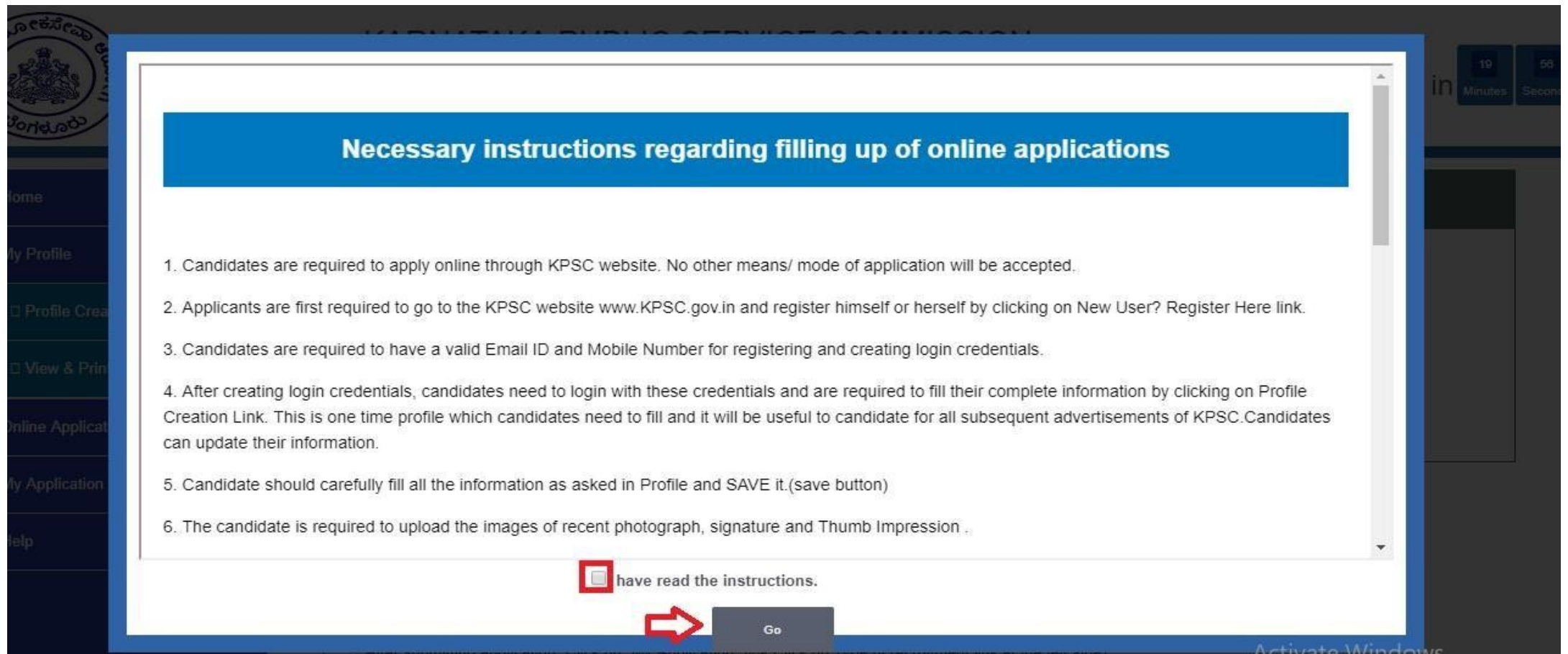
# 1. New User Registration/Create User Account(1<sup>st</sup>Time)....Continued

- After clicking on **Create User** button, if all input is proper then system will show below message. Then click on **OK**



- Candidate should note **User name** and **Password** using which user is created in the application.

- Login into system with Registered User Name and Password. Home page will get open. Clicks on checkbox showing in front of I have read the instructions and then on **GO** button as shown below



**Necessary instructions regarding filling up of online applications**

1. Candidates are required to apply online through KPSC website. No other means/ mode of application will be accepted.
2. Applicants are first required to go to the KPSC website [www.KPSC.gov.in](http://www.KPSC.gov.in) and register himself or herself by clicking on New User? Register Here link.
3. Candidates are required to have a valid Email ID and Mobile Number for registering and creating login credentials.
4. After creating login credentials, candidates need to login with these credentials and are required to fill their complete information by clicking on Profile Creation Link. This is one time profile which candidates need to fill and it will be useful to candidate for all subsequent advertisements of KPSC. Candidates can update their information.
5. Candidate should carefully fill all the information as asked in Profile and SAVE it. (save button)
6. The candidate is required to upload the images of recent photograph, signature and Thumb Impression.

I have read the instructions.

**Go**

After that will display **Steps of Application Submission** as well as **Latest News** related to UKPSC Advertisements & Examinations.



KARNATAKA PUBLIC SERVICE COMMISSION  
Online Application Portal

Session Expires in 19 Minutes 53 Seconds

- Home
- My Profile
  - Profile Creation
  - View & Print Profile
- Online Application
- My Application
- Help

### Steps of Application Submission

#### Application Submission Process

There are THREE stages of application submission..

- 1.Step 1 : Profile Creation/Updation
- 2.Step 2 : Application Submission
- 3.Step 3 : Fees Payment through My Application section

#### Detail Steps

- If you are new user, create user name and password for log in into Application Link.
- After log in into Application Link,enter your complete profile. Keep ready Scanned copy of your Images must be in jpg format and size of image must not exceed 50 kb.
- Then click on "Click here to Apply" Link available in front of advertisement.
- Data available in your profile will be automatically displayed in your application form. Fill remaining information in application and submit.
- After submitting application, Click on "My Application" link.Click on Type of recruitment link at the left side

### What's New

no latest news

Activate Windows

## 2. Profile Creation (One Time Activity)

- Click on **Profile Creation** button as highlighted below to fill candidate's information.



The screenshot displays the Karnataka Public Service Commission Online Application Portal. The header includes the commission's logo on the left, the text "KARNATAKA PUBLIC SERVICE COMMISSION" and "Online Application Portal" in the center, and a session expiration timer on the right showing "19 Minutes" and "53 Seconds".

The main content area is divided into three sections:

- Left Sidebar:** A vertical menu with options: Home, My Profile, Profile Creation (highlighted with a red box and a red arrow), View & Print Profile, Online Application, My Application, and Help.
- Steps of Application Submission:** A section titled "Application Submission Process" stating there are three stages:
  1. Step 1 : Profile Creation/Updation
  2. Step 2 : Application Submission
  3. Step 3 : Fees Payment through My Application section
- Detail Steps:** A list of instructions:
  - If you are new user, create user name and password for log in into Application Link.
  - After log in into Application Link, enter your complete profile. Keep ready Scanned copy of your Images must be in jpg format and size of image must not exceed 50 kb.
  - Then click on "Click here to Apply" Link available in front of advertisement.
  - Data available in your profile will be automatically displayed in your application form. Fill remaining information in application and submit.
- What's New:** A section with the text "1: no latest news".

## 2. Profile Creation (One Time Activity)

- Profile is divided in **7 Steps** as highlighted below. Fill data and click on **SAVE** button to save filled data and to go to **Next Profile Step**. Initially Profile Status will be **Incomplete**
- **Step 1 – Personal Information:** This step captures candidate's personal information like Full name, Date of Birth, Domicile State, Disability, Caste/Category etc.

## 2. Profile Creation (One Time Activity)

- Home
- My Profile
  - Profile Creation
  - View & Print Profile
- Online Application
- My Application
- My Request
- Help

**" \* " marks are mandatory**

If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

**These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.**

**Profile Status : InComplete**

Step1 : Personal Details	Step2 : Address Details	Step3 : Other Details	Step4 : Educational Qualification	Step5 : Work Experience Details	Step6 : Upload Photo / Signature	Step7 : Upload Documents
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### Identity proof Details

Please Select Identity Type *	Identity Certificate No *
PAN Card Number ▼	98798764643546546546

### Personal Details (Field with "\*" Marks are mandatory)

Nationality *	Gender *	Full Name (In English as per SSLC /10th std or equivalent certificate) *
Indian ▼	Male ▼	TEST TEST TEST
Father's name as per SSLC /10th std or equivalent certificate *		Mother's Name *
TEST		TEST TEST

Parents Name should be as per SSLC /10th std or equivalent certificate

DGC 6  
Internet access

## 2. Profile Creation (One Time Activity)

- Click on **SAVE** button to save filled data in personal detail and after that click on Next button as shown below.

The screenshot shows a web form for profile creation. On the left is a blue sidebar with a 'Help' icon. The main form area contains several input fields and dropdown menus. At the bottom, a dark blue bar labeled 'Reservation claimed' contains a 'Category' dropdown (set to 'General/Merit') and a 'Sub Caste' text field (containing 'ASSA'). Below the form, a 'Save' button is highlighted with a red box and a red arrow pointing to it from the left. To its right, a 'Next' button is also indicated by a red arrow pointing to it from the left. A tooltip is visible over the 'Next' button, displaying 'DGC 6' and 'Internet access'.

Nationality * Indian	Gender * Male	Full Name (In English as per SSLC /10th std or equivalent certificate) * TEST TEST TEST		
Father's name as per SSLC /10th std or equivalent certificate * TEST <i>Parents Name should be as per SSLC /10th std or equivalent certificate</i>		Mother's Name * TEST TEST		
Email Id * abc@gmail.com	Landline with STD Code 0	Mobile Number * 8787987879	Date Of Birth * 07/07/1989	Age * 31
Whether Domicile of Karnataka? * No	Are you Differently abled Person(PH)? * No	Are you Married? * No		
<b>Reservation claimed</b>				
Category * General/Merit		Sub Caste ASSA		

Save

Next  
DGC 6  
Internet access

## 2. Profile Creation (One Time Activity)

- **Step 2 – Address Information:** Click on Step 2. This step captures candidate's address information like Current Address details as well as Permanent Address details.
- Click on **SAVE** button after filling all details and Next button to proceed next step.

Home

My Profile

» Profile Creation

» View & Print Profile

Online Application

My Application

My Request

Help

**Profile Status : InComplete**

**Step1 : Personal Details** | **Step2 : Address Details** | Step3 : Other Details | Step4 : Educational Qualification | Step5 : Work Experience Details | Step6 : Upload Photo / Signature | Step7 : Upload Documents

**Permanent Address**

Address \*  
B/007, ASnj Nagar, Bangalore

State / Union Territory \*  
KARNATAKA

District \*  
Bangalore

Taluk \*  
Bangalore East

Village/City \*  
SasAS

PinCode \*  
401105

Tick if you Are residing at the permanent address ?  
**KPSC Will Communicate With Permanent Address So Enter Valid Address For Communication.**

**Save** **Next**



## 2. Profile Creation (One Time Activity)

- **Step 3 – Other Information:** Click on Step 3. This step captures candidate's information like Ex-Serviceman, Gov. Employee.
- When we select option Yes For all questions then it will show as below.

Home

My Profile

» Profile Creation

» View & Print Profile

Online Application

My Application

My Request

Help

" \* " marks are mandatory

If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

Profile Status : InComplete

These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.

Step1 : Personal Details	Step2 : Address Details	Step3 : Other Details	Step4 : Educational Qualification	Step5 : Work Experience Details	Step6 : Upload Photo / Signature	Step7 : Upload Documents
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### Other Details

Are you Ex-Serviceman ? \*

No ▾

Are you a dependant of a Battle Casualty Military Person(Battle casualty cases where Military personnel are killed or disabled during war/war like operations ? \*

No ▾

Are you a Government employee? \*

No ▾

Are you claiming Rural reservation ? \*

No ▾

Are you claiming Project displaced person reservation? \*

No ▾

Are you claiming Kannada Medium Student reservation? \*

No ▾

Are you claiming Hyderabad-Karnataka Region Reservation ? \*

No ▾

As per Govt Order No. ಕಂಇ 139 ಭೂದಾಸು 2013 dated : 21-03-2018 and

## 2. Profile Creation (One Time Activity)

Click on **SAVE** button after filling all details.

Are you a candidate who has been released from the National Cadet Corps after service as whole time Cadet Instructor? \*

No ▼

Are you a candidate who is or was a village Group Inspector appointed in a Rural Industrialisation Scheme sponsored by the State Government? \*

No ▼

Are you a candidate who is or was holding a post under the Census Organisation of the Government of India in this State? \*

No ▼

Are You a candidate who is bonded labourer? \*

No ▼

### Black List

Is there any criminal case against you.? \*

No ▼

Whether debarred or Black Listed for Examination / Selection held by KPSC ,UPSC ,other State PSCs, KEA, Railway Board,IPBS ,Universities and other selecting /recruiting authorities? \*

No ▼



## 2. Profile Creation (One Time Activity)

- **Step 4 – Qualification Information:** Click on Step 4, this step captures candidate's Qualification details. Candidate should enter all qualifications achieved in details like (SSC, HSC, Graduation, Post-graduation etc.)  
Candidate needs to click on **“Add New Qualification”**

# 2. Profile Creation (One Time Activity)



## KARNATAKA PUBLIC SERVICE COMMISSION

Online Application Portal

Session Expires in

19  
Minutes

49  
Seconds

Home

Profile Creation

» View & Print Profile

Online Application

My Application

My Request

Help

" \* " marks are mandatory. If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

Profile Status : InComplete

These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.

Step1 : Personal Details	Step2 : Address Details	Step3 : Other Details	Step4 : Educational Qualification	Step5 : Work Experience Details	Step6 : Upload Photo / Signature	Step7 : Upload Documents	
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### Educational Qualification

No Record(s) Found.

Add New Qualification



Next

- Click on **SAVE and Next** button after filling all details.
- After click on **ADD** button, data will get added & saved in table. This data can be edited by click on **EDIT** button and can be deleted by click on **DELETE** button.

The screenshot displays the Karnataka Public Service Commission (Karnataka PSC) website interface. At the top, there is a navigation bar with the text "Welcome Mandar!" and a "Log Out" button. Below this, the website title "KARNATAKA PUBLIC SERVICE COMMISSION" is visible. A modal window is open in the center, titled "Kindly Add your Qualification details from SSLC/10th onwards". This modal contains a form with the following fields:

- Qualification Type \* (Dropdown menu: Select Qualification Type)
- Name of Degree \* (Dropdown menu: Select Name Of Degree)
- Subject \* (Dropdown menu: Select Subject)
- State (Dropdown menu: Select State)
- Board/University (Dropdown menu: Select Board/University)
- Result Status \* (Dropdown menu: Select)
- Course Duration \* (Dropdown menu: Select)
- Date Of Declaration Of Result \* (Text input: Select Date, with a link for "Date format DD/MM/YYYY.")
- Register/Roll Number \* (Text input: Register/Roll Number)
- Result Type \* (Dropdown menu: Select Result Type)

An "Add" button is located at the bottom of the modal. In the background, a sidebar menu on the left includes options like Home, Profile Creation, View & Print Profile, Online Application, My Application, My Request, and Help. On the right, a "Session Expires in" timer shows 03 Minutes and 38 Seconds, and a "Next" button is visible.

# 2. Profile Creation (One Time Activity)



- Home
- Profile Creation
- » View & Print Profile
- Online Application
- My Application
- My Request
- Help

**\*\* \* marks are mandatory** If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"  
**These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.** **Profile Status : InComplete**

Step1 : Personal Details	Step2 : Address Details	Step3 : Other Details	Step4 : Educational Qualification	Step5 : Work Experience Details	Step6 : Upload Photo / Signature	Step7 : Upload Documents	
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Educational Qualification															
		Sr No	Qualification Type	Name of Degree	Subject	Board/University	Result Status	Course Duration	Date Of Declaration Of Result	Marks Obtained	Out Of	Grade	CGPA	Percentage / Normalization in Percentage	Register Number
Edit	Delete	1	PUC/12th/10+2	PUC/12th/10+2	Arts	State Board	Passed	1 Year	31/03/2020	555	666			83.33	M1214:
Edit	Delete	2	SSLC/10th	SSLC/10th	SSLC/10th Subjects	State Board	Passed	1 Year	31/03/2020	555	666			83.33	E12314

Add New Qualification

**Next**

- **Step 5 – Experience Information:** Click on Step 5. This step captures candidate's Experience details.



Home

Profile Creation

View & Print Profile

Online Application

My Application

My Request

Help

" \* " marks are mandatory. If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

Profile Status : InComplete

These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.

Step1 : Personal Details	Step2 : Address Details	Step3 : Other Details	Step4 : Educational Qualification	Step5 : Work Experience Details	Step6 : Upload Photo / Signature	Step7 : Upload Documents	
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#### Work Experience Details

Do you have any work experience in Pvt., Govt. or Semi Govt. organisations (In Chronological order)?  Yes  No

No Record(s) Found.

Add New Experience



Next

After click on **ADD** button, data will get added & saved in table as shown below. This data can be edited by click on **EDIT** button and can be deleted by click on **DELETE** button.

The screenshot shows a web browser at the URL `kpscruitment.in/Profile/ExperienceForm.aspx`. A notification box from `www.kpscruitment.in` displays the message "Experience added successfully" with an "OK" button. In the foreground, a form titled "Fill all the experience details (Pvt. Govt. semi-govt. etc) in chronological order" is open. The form contains the following fields:

Employment (Present/Past)* Present	Institution / Department / Organisation* XYZ PSU	Name of Post* Clerk
Experience Type* Administrative	From Date* 01/12/2019 <small>Date format DD/MM/YYYY.</small>	Years: 0 Months: 4 Days: 17
Organization Type* State PSU		

An "Add" button at the bottom of the form is highlighted with a red box and a red arrow pointing to it. The background shows a sidebar with navigation options like "Home", "Profile Creation", and "View & Print Profile", and a main content area with a "Session Expires in" timer and a "Profile Status : InComplete" message.



# 2. Profile Creation (One Time Activity)



## KARNATAKA PUBLIC SERVICE COMMISSION

Online Application Portal

Session Expires in 13 Minutes 54 Seconds

- Home
- Profile Creation
- » View & Print Profile
- Online Application
- My Application
- My Request
- Help

**" \* " marks are mandatory** If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"  
**Profile Status : InComplete**  
**These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.**

Step1 : Personal Details	Step2 : Address Details	Step3 : Other Details	Step4 : Educational Qualification	Step5 : Work Experience Details	Step6 : Upload Photo / Signature	Step7 : Upload Documents	
-----------------------------	----------------------------	--------------------------	--------------------------------------	------------------------------------	-------------------------------------	-----------------------------	--

### Work Experience Details

Do you have any work experience in Pvt., Govt. or Semi Govt. organisations (In Chronological order)?  Yes  No

	Sr No	Employment (Present/Past)	Institution / Department / Organisation	Name of Post	Experience Type	Organization Type	From Date	To Date	Years	Months	Days
Edit Delete	1	Present	XYZ PSU	Clerk	Administrative	State PSU	01/12/2019	18/04/2020	0	4	19

Add New Experience

 **Next**

- **Step 6 – Upload Photo, Signature, Thumb impression:** Click on Step 6. This step captures candidate's Photo and signature. Click on **choose file** button to select image to upload.

The screenshot displays a web application interface for profile creation. On the left is a navigation menu with options: Home, My Profile, Profile Creation, View & Print Profile, Online Application, My Application, and Help. The main content area is titled "Photo, Signature And Thumb Impression Upload". At the top, there is a progress bar with seven steps: Step 1 (Personal Details), Step 2 (Address Details), Step 3 (Other Details), Step 4 (Educational Qualification), Step 5 (Work Experience Details), Step 6 (Upload Photo / Signature), and Step 7 (Upload Documents). Step 6 is currently active. The profile status is "Incomplete".

Below the progress bar, there are instructions: " \* " marks are mandatory", "If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)", and "Click on Save button to save the information before going to next Step".

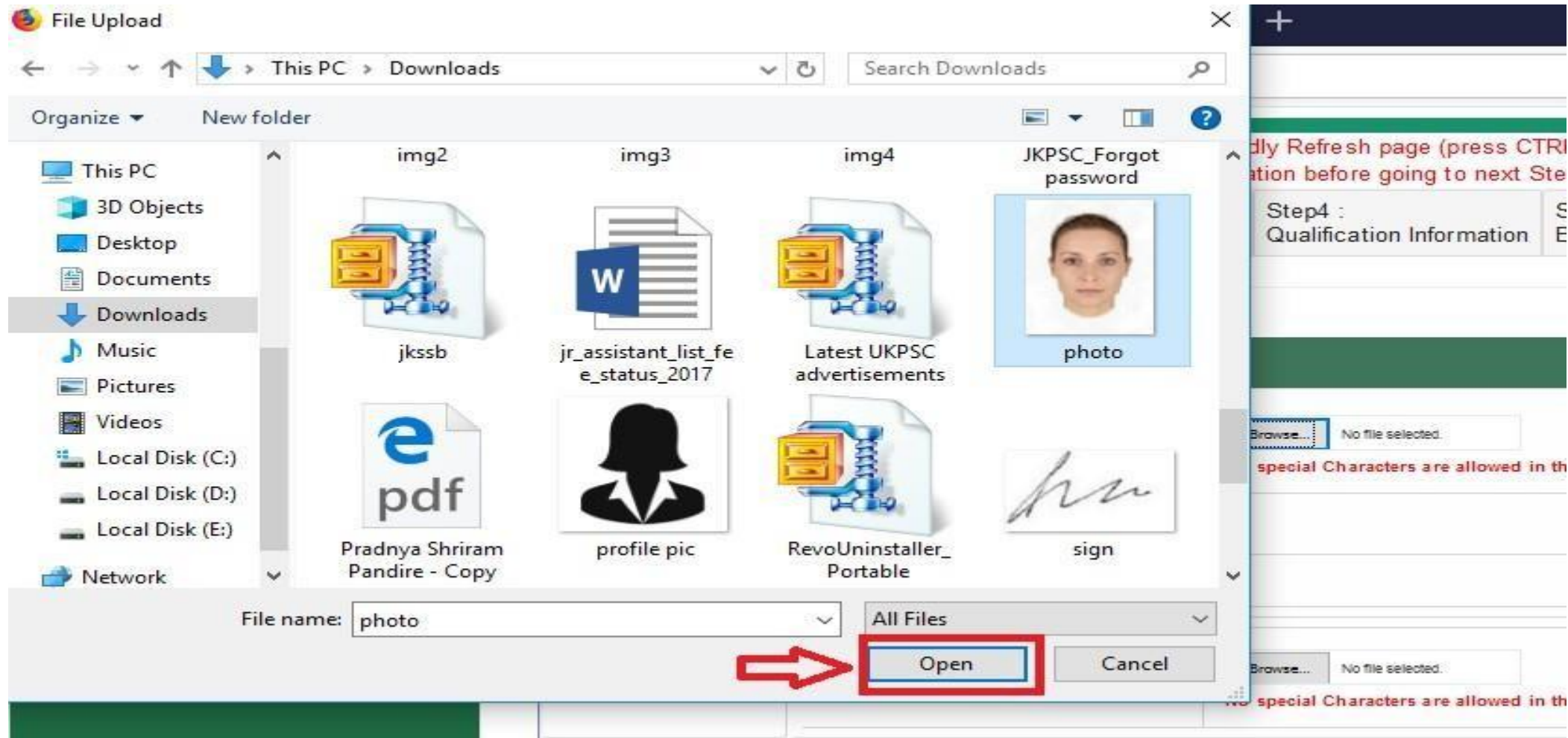
The main content area is divided into two sections:

- Photo:** Labeled "Photo" with a camera icon. The text says "Please Upload ONLY COLOR Photograph". There is a "Choose File" button (highlighted with a red box and arrow) and a text box containing "No file chosen". Below this, it states "No special Characters are allowed in the File name".
- Signature:** Labeled "Signature" with a signature icon. The text says "Signature Upload". There is a "Choose File" button (highlighted with a red box and arrow) and a text box containing "No file chosen". Below this, it states "No special Characters are allowed in the File name".

At the bottom of the main content area, there is an "Upload Image" button (highlighted with a red box and arrow). In the bottom right corner, there is a watermark for "Activate Windows" with the text "Go to Settings to activate Windows".

## 2. Profile Creation (One Time Activity)

- It will open a window to select scanned photo and signature as shown below. Select appropriate image file and click on **OPEN** button.



## 2. Profile Creation (One Time Activity)

- After selecting images (Photograph, Signature, Thumb Impression) Click on **upload image** button to save selected Photograph, Signature, and Thumb Impression. )after that it will display images

The screenshot shows a web browser window with the URL `kpscrecruitment.in/Profile/PhotoSignForm.aspx`. The page features a blue sidebar with navigation options: Home, Profile Creation, View & Print Profile, Online Application, My Application, My Request, and Help. The main content area displays a progress bar with seven steps: Step1: Personal Details, Step2: Address Details, Step3: Other Details, Step4: Educational Qualification, Step5: Work Experience Details, Step6: Upload Photo / Signature, and Step7: Upload Documents. Step7 is highlighted in red. A red arrow points to the 'Upload Image' button at the bottom of the page.

**" \* " marks are mandatory**

If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

**Profile Status : InComplete**

**These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.**

Step1 : Personal Details | Step2 : Address Details | Step3 : Other Details | Step4 : Educational Qualification | Step5 : Work Experience Details | Step6 : Upload Photo / Signature | Step7 : Upload Documents

**Photo And Signature Upload**

**Photo**

Please Upload ONLY Color Photograph

Choose File No file chosen

**No special Characters are allowed in the File name**

**Instructions :**

Image Size uploaded should be between 20KB to 50KB.

**Signature**

Signature Upload

Choose File No file chosen

**No special Characters are allowed in the File name**

**Upload Image**

- **Step 7 – Document Upload** This step captures candidate's documents. Click on “Edit” Button, one new Pop-Up window will appear

- Home
- Profile Creation
- » View & Print Profile
- Online Application
- My Application
- My Request
- Help

" \* " marks are mandatory

If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

Profile Status : InComplete

These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.

Step1 :  
Personal Details

Step2 :  
Address Details

Step3 :  
Other Details

Step4 :  
Educational Qualification

Step5 :  
Work Experience Details

Step6 :  
Upload Photo / Signature

Step7 :  
Upload Documents

Upload Documents

All Documents are Mandatory to upload So upload all documents.

Sr.No.	Details of Certificate	Certificate Identification Number	Edit	View
1	Caste Certificate	123	Edit	View File
2	A certificate from the magistrate from bonded labour system		Edit	
3	SSLC/10th Certificate	1234	Edit	View File
4	PUC/12th/10+2	46456	Edit	View File
5	B.E. Certificate	879877	Edit	View File
6	CA Certificate		Edit	
7	Hospitality Mgmt Certificate		Edit	
8	M.T.A. Certificate		Edit	

Enter certificate number, Click on **choose file** Button to select document to upload. After uploading document successfully click on save.

" \* " marks are mandatory

If no response found on Save/Add Button, kindly Refresh page (press CTRL + F5)  
"Click on Save button to save the information before going to next Step"

**Profile Status : InComplete**

These 7 Steps Are Only OTR, Not Application Form. Kindly Go To The Online Application Menu For Apply Notification.

Step1 : Personal Details   Step2 : Address Details   Step3 : Other Details   Step4 : Educational Qualification   Step5 : Work Experience Details   Step6 : Upload Photo / Signature   Step7 : Upload Documents

Upload Documents

All Documents are Mandatory

Upload Certificate

Enter Certificate Number \*

Upload File  No ...en

←


Sr.No.	Details of Certificate	Certificate Identification Number	Edit	View
1	Caste Certificate	123	Edit	View File
2	A certificate from the		Edit	
3	SSLC/10th Certificat	1234	Edit	View File
4	PUC/12th/10+2	46456	Edit	View File
5	B.E. Certificate	879877	Edit	View File
6	CA Certificate		Edit	
7	Hospitality Mgmt Certificate		Edit	
8	M.T.A. Certificate		Edit	

Go to <https://www.kpscruitment.in> and enter your login credentials (User Name and Password), click on Login button as highlighted below.

← → ↻ [kpscruitment.in/RPS/Home.aspx](https://www.kpscruitment.in/RPS/Home.aspx) 🔍 ☆ M ⋮

Apps »

Home | A++ A+ A A- A- A A ಕನ್ನಡ Your Machine IP Address 191.124.88.107 314

 **KARNATAKA PUBLIC SERVICE COMMISSION**  
Online Application Portal

### Guidelines for Candidates

- How to apply online
- Popup Blocker Guidance
- Forgot Password?
- Cropping Photo and Signature
- How To Upload Additional Documents



### What's New

If You Pay Exam Fee still status is unpaid wait till midnight.Please check status after one day.

### Login

User Name

Password

Enter the text as in the image

[Forgot Password/Username ?](#)

**New User? Register Here..**

[https://www.kpscruitment.in/Account/RPS\\_Registration.aspx?Step=1](https://www.kpscruitment.in/Account/RPS_Registration.aspx?Step=1)



# 3.How to apply?...Application Submission

- After Successful login, Home page will be displayed as below,
- Click on **Online Application** button to View all available Advertisements to apply.



The screenshot shows the home page of the Karnataka Public Service Commission's Online Application Portal. At the top left is the state emblem of Karnataka. The header includes the text 'KARNATAKA PUBLIC SERVICE COMMISSION' and 'Online Application Portal'. On the right, a session timer shows '19 Minutes' and '56 Seconds' remaining. A left-hand navigation menu contains several options: Home, My Profile, Profile Creation, View & Print Profile, Online Application (highlighted with a red box and a red arrow), My Application, and Help. The main content area is titled 'Steps of Application Submission' and contains a section for 'Application Submission Process' with three stages: 1. Profile Creation/Updation, 2. Application Submission, and 3. Fees Payment through My Application section. Below this, 'Detail Steps' provide instructions for new users, profile completion, clicking the 'Apply' link, filling out the application form, and checking the 'My Application' section after submission. A 'What's New' section is present on the right but is currently empty. At the bottom right, there is a watermark for 'Activate Windows'.



# 3.How to apply?...Application Submission

- All available exams will be displayed as below.
- To apply for any advertisement, click on “[Click Here to Apply](#)”

KARNATAKA PUBLIC SERVICE COMMISSION  
Online Application Portal

Session Expires in **19** Minutes **48** Seconds

- Home
- My Profile
- Profile Creation
- View & Print Profile
- Online Application
- My Application
- Help

Direct Recruitment					
Advertisement No.	Name Of Post	Department Name	Apply Start Date	Date Of Closing	Status
E(1)/18-19/PSC	Assistant Conservator of Forests	Department of Forest	31-07-2018	30-09-2018	<a href="#">Click Here to apply</a> <a href="#">See Advertisement</a> (File Size:143KB)

# 3.How to apply?...Application Submission



- On click of “[Click Here to Apply](#)”, if all criteria of advertisement are matching with candidate's profile filled in system then the application form will be displayed as below.
- Application form will fetch candidate's all required information from candidate's profile.

The screenshot displays the Karnataka Public Service Commission Online Application Portal. The page features a navigation menu on the left with options like Home, Profile Creation, View & Print Profile, Online Application, My Application, My Request, and Help. The main content area shows the 'Application Details' section, which is divided into 'Examination Details' and 'Personal Details'.

**Examination Details**

<b>Exam Year</b>	: 2020	<b>Adv No:</b>	: PSC1-E(1)-GP/20	
<b>Advertisement Name</b>	: Recruitment of Gazetted Probationers 2017-18			
<b>Payment Status</b>	: UnPaid - Exam Processing Fees Not Paid. Not A Valid Application		<b>Application Id:</b>	: 1900000008514700000001
<b>IP Address</b>	: IP1:124.123.104.147			

**Personal Details**

	<b>Full Name (In English as per SSLC /10th std or equivalent certificate)</b>	: TEST	<b>Gender</b>	: Male
	<b>Father's name as per SSLC /10th std or equivalent certificate</b>	: TEST	<b>Spouse Name</b>	: TEST
	<b>Mother's Name</b>	: TEST		
	<b>Are you Married?</b>	: Yes		

<b>Date Of Birth</b>	21-07-1991	<b>Age</b>	29
<b>Mobile Number</b>	5555555555	<b>Landline with STD Code</b>	0
<b>Email Id</b>	pravin07.csc@gmail.com		
<b>Age as on Date</b>	28 Years 7 Months 14 Days		

**Identity proof Details**

<b>Please Select Identity Type</b>	Passport Number	<b>Identity Certificate No</b>	466456546456
------------------------------------	-----------------	--------------------------------	--------------

**Permanent Address**

<b>Address</b>	KARNATAKA PUBLIC SERVICE COMMISSION, UDYOGA SOUDHA,BANGALORE – 560 001		
<b>State / Union Territory</b>	KARNATAKA	<b>District</b>	Bangalore
<b>Taluk</b>	Bangalore East	<b>Village/City</b>	BEnglore
<b>PinCode</b>	560001		

**Correspondence Address**

<b>Address</b>	KARNATAKA PUBLIC SERVICE COMMISSION, UDYOGA SOUDHA,BANGALORE – 560 001		
<b>State / Union Territory</b>	KARNATAKA	<b>District</b>	Bangalore
<b>Taluk</b>	Bangalore East	<b>Village/City</b>	BEnglore
<b>PinCode</b>	560001		

Reservation / Category Details

Category	Category 2A	Sub Caste	TEST
Exam Fee	300		
Certificate No.(RD No.)	12345	Place of issue	Bangalore

Other Details

Are you Differently abled Person(PH)?	No		
Nationality	Indian	Whether Domicile of Karnataka?	Yes
Are you a Government employee?	No		
Are you Ex-Serviceman ?	No		
Are you claiming Rural reservation ?	No	Are you claiming Kannada Medium Student reservation?	No
Are you claiming Hyderabad-Karnataka Region Reservation ?	Yes		
Are you a dependant of a Battle Casualty Military Person(Battle casualty cases where Military personnel are killed or disabled during war/war like operations ?	No		

Black List

Is there any criminal case against you.?	No
Whether debarred or Black Listed for Examination / Selection held by KPSC ,UPSC ,other	No

State PSCs, KEA, Railway Board, IPBS, Universities and other selecting /recruiting authorities?

Qualification Details

Qualification Type	Name of Degree	Subject	Board/University	Percentage	Date Of Declaration Of Result
PUC/12th/10+2	PUC/12th/10+2	Arts		70.00	26-01-2020
Graduate	Bachelor of Engineering (B.E.)	Computer		75	26-01-2020
SSLC/10th	SSLC/10th	SSLC/10th Subjects		70	26-01-2020

Other Questions

Do you possess the required age as on the last date prescribed for submission of applications? \*

Yes ▼

Do you possess the required qualification as on the last date prescribed for submission of applications? \*

Yes ▼

Expected date of passing (Copy of the result declaration duly attested by the Registrar(Evaluations) of the University concerned should be uploaded when instructed by the Commission.)Note:Candidates who do not possess the required qualification before the mains examination will not be considered for the main examination. \*

26/01/2020

Hyderabad Karnataka Reservation Questions

As per Government circular No. SiAaSUE 78 HiKaKo 2014 dated 22-05-2015 candidates claiming Hyderabad Karnataka reservation

Do you wish to apply for posts notified in Residual Parent Cadre also? \*

Yes ▼

If you are eligible for selection to the same post in both Residual Parent Cadre and HK cadre which cadre do you prefer? \*

Residual Parent Cadre ▼

If you are eligible for selection to the same post in both Residual Parent Cadre and HK cadre which cadre do you prefer? \*

If you are eligible for selection for a better post in Residual Parent Cadre than in Hyderabad Karnataka Local Cadre, do you wish to opt for the post in Residual Parent Cadre? (Note: candidates who opt for Residual Parent Cadre cadre will not be eligible for benefits given in Hyderabad Karnataka Local Cadre) \*

**Attempts Of Gazetted Probationers' Examination**

Have You Previously attempt the Gazetted Probationers' examination.? \*

**Note the register number ,if register number not known mention' NK**

	2005	2006	2008	2010	2011	2014	2015
Register No	123	3131	313	3131	131	1313	13658

Note: Attempts at the Examination: Every candidate appearing for the examination, who is otherwise eligible, shall be permitted for any number of attempts in case of candidates belonging to the Scheduled Castes and the Scheduled Tribes, not more than 7 attempts in case of candidates belonging to Other Backward Classes and not more than 5 attempts in case of other candidates subject to the age limit prescribed. Appearance of the candidate at the preliminary examination shall be deemed to be an attempt irrespective of disqualification or cancellation, as the case may be of his candidature.

**Declaration**

Declaration:- I TEST hereby declare that all the information furnished by me in my application is true and correct to the best of my knowledge and no legal caste/criminal case/disciplinary proceeding is pending against me. In case at any stage of the recruitment process or afterwards it is found that information/certificate given by me is false or fabricated/manipulated or I have used or tried to use unfair means during the examination or interview or if I have committed any malpractice during the recruitment process or I do not fulfill the eligibility criteria in terms of notification , my candidature may be rejected and Commission will be free to take appropriate disciplinary action against me as per rules.

Place \*

Date \*



**Submit**

### 3. How to apply?...Application

On click of **Submit** button and Successful application submission, it will display message with Transaction Id as highlighted below. Click on **OK** to proceed Further.

The screenshot shows a web application form with several sections. At the top, there are two input fields labeled "Distant Vision" and "Near Vision", both containing the text "Better eye". Below these is a "Declaration" section with a text area containing "Declaration:- I TEST T TES" and a signature field with a handwritten signature. At the bottom, there are two input fields: "Place \*" with the value "mumbai" and "Date \*" with the value "31-08-2018".

A modal dialog box is displayed in the center of the screen. It has a title "kpsctest.uniso.in says" and contains the following text: "You have successfully submitted your application for the post Assistant Conservator of Forests and your Transaction Id is : 1800000008500700000045, Do you want to proceed for making payment to finally apply for the post?". Below the text are two buttons: "OK" (highlighted with a red box and a red arrow) and "Cancel".

Below the dialog box, there is a "Please wait...." message with a loading spinner icon and the instruction "Please do not press Back or Refresh".

On the right side of the form, there are two input fields for a date, both containing "03/06" and "eg.06/09 mtrs". Below these, there is another input field containing "00/03" and "eg.00/08 mtrs".



- After successful Application submission, candidate should go to **My Application** as shown below. Click on **My Application** button.



## KARNATAKA PUBLIC SERVICE COMMISSION

Online Application Portal

Session Expires in

19  
Minutes

56  
Seconds

The screenshot displays the user interface of the Karnataka Public Service Commission's Online Application Portal. On the left, a vertical navigation menu contains several options: Home, My Profile, Profile Creation, View & Print Profile, Online Application, My Application (highlighted with a red box and a red arrow pointing to it), and Help. The main content area is divided into three sections. The first section, 'Steps of Application Submission', includes a sub-section 'Application Submission Process' which lists three stages: 1. Step 1: Profile Creation/Updation, 2. Step 2: Application Submission, and 3. Step 3: Fees Payment through My Application section. Below this, 'Detail Steps' provide further instructions for new users, profile completion, application submission, and viewing submitted applications. The second section, 'What's New', is currently empty. At the bottom right, a Windows watermark reads 'Activate Windows Go to Settings to activate Windows.'



# 4. Payment of Application Fees

• On selection of Examination Type, all applied advertisement list will be displayed as below.

← → ↻ kpscruitment.in/RPS/Forms/MyApplication.aspx 🔍 ☆ M ⋮

📱 Apps 📄 Zimbra Web Client... 🌐 greyHR IDP 📄 Online typing WPM... 🐛 Bugzilla Main Page 🌐 Business Requirem... 🟡 MahaULB | Employ... 📄 Computer Golden K...



## KARNATAKA PUBLIC SERVICE COMMISSION

Online Application Portal

Session Expires in 59 Minutes 19 Seconds

- Home
- Profile Creation
- » View & Print Profile
- Online Application
- My Application
- My Request
- Help

### My Application


[View Application](#) [Receipt](#) [Cancel Application](#) [Hall Ticket](#)

	Application ID	Examination Name	Status	Remark		
<input type="checkbox"/>	1900000008518700000040	E(2)3070/19-20/PSC/HK - Assistant/ First Division Assistant -Hyderabad Karnataka Local Cadre(HK) (06/02/2020)	UnPaid		Pay Now	
<input type="checkbox"/>	1900000008516700000001	PSC1-E(1)-SAD(AC)-2H(HK)/2020 - Recruitment of Assistant Controller-Hyderabad Karnataka Local Cadre(HK) (06/02/2020)	UnPaid		Pay Now	
<input type="checkbox"/>	1900000008515700000001	PSC1-E(1)-SAD(AC)-1(RPC)/2020 - Recruitment of Assistant Controller-Residual Parent Cadre(RPC) (06/02/2020)	UnPaid		Pay Now	
<input type="checkbox"/>	1900000008519700000001	E(2)3071/19-20/RPC/HK - Assistant-KARNATAKA BHAVAN (06/02/2020)	UnPaid		Pay Now	
<input type="checkbox"/>	1900000008517700000001	E(2)3069/19-20/PSC/RPC - Assistant/ First Division Assistant -Residual Parent Cadre(RPC) (06/02/2020)	UnPaid		Pay Now	
<input type="checkbox"/>	1900000008514700000001	PSC1-E(1)-GP/20 - Recruitment of Gazetted Probationers 2017-18 (06/02/2020)	UnPaid		Pay Now	

- To pay the fees, click on **Pay Now** button.

← → ↻ kpscruitment.in/RPS/Forms/MyApplication.aspx 🔍 ☆ M ⋮

📱 Apps 📧 Zimbra Web Client... 🌐 greyTHR IDP 📄 Online typing WPM... 🐛 Bugzilla Main Page 🌐 Business Requirem... 🏆 MahaULB | Employ... 📄 Computer Golden K...



## KARNATAKA PUBLIC SERVICE COMMISSION

Online Application Portal

Session Expires in 59 Minutes 19 Seconds

- 🏠 Home
- 👤 Profile Creation
- » View & Print Profile
- 📄 Online Application
- 📄 My Application
- 👤 My Request
- 📄 Help

### My Application

View Application
Receipt
Cancel Application
Hall Ticket


	Application ID	Examination Name	Status	Remark	
<input type="checkbox"/>	1900000008518700000040	E(2)3070/19-20/PSC/HK - Assistant/ First Division Assistant -Hyderabad Karnataka Local Cadre(HK) (06/02/2020)	UnPaid		Pay Now
<input type="checkbox"/>	1900000008516700000001	PSC1-E(1)-SAD(AC)-2H(HK)/2020 - Recruitment of Assistant Controller-Hyderabad Karnataka Local Cadre(HK) (06/02/2020)	UnPaid		Pay Now
<input type="checkbox"/>	1900000008515700000001	PSC1-E(1)-SAD(AC)-1(RPC)/2020 - Recruitment of Assistant Controller-Residual Parent Cadre(RPC) (06/02/2020)	UnPaid		Pay Now
<input type="checkbox"/>	1900000008519700000001	E(2)3071/19-20/RPC/HK - Assistant-KARNATAKA BHAVAN (06/02/2020)	UnPaid		Pay Now
<input type="checkbox"/>	1900000008517700000001	E(2)3069/19-20/PSC/RPC - Assistant/ First Division Assistant -Residual Parent Cadre(RPC) (06/02/2020)	UnPaid		Pay Now
<input type="checkbox"/>	1900000008514700000001	PSC1-E(1)-GP/20 - Recruitment of Gazetted Probationers 2017-18 (06/02/2020)	UnPaid		Pay Now

# 4. Payment of Application Fees



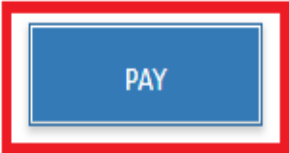
- Click on Pay button of HDFC bank Payment Gateway to proceed the Online Payment Process.

Choose Payment Options

Debit Card / Credit Card / Net Banking



**CSC**  
e-GOVERNANCE SERVICES INDIA LIMITED

- You can process payment through HDFC bank credit card, HDFC bank Debit card , Other bank credit card , Other bank Debit Card Net Banking.
- **For HDFC bank credit card** -select card type from which you want to payment the, fill all the details and after filling all information click on the make payment button as shown below:

Order No : PGH00696599 Total Amount : INR **60**

**HDFC Bank Credit Card** >

HDFC Bank Debit Card

Other Bank Credit Card

Other Bank Debit Card

Net Banking

**VISA** **MasterCard** **DISCOVER**

Name On Card :

Card Number :

Card Expiry : Month  Year

Card CVV :





**Make Payment »** INR **60**

more people around the world go with Visa. **VISA**

**VERIFIED by VISA** **MasterCard. SecureCode.**

## 4. Payment of Application Fees

- After the Payment there appears a Receipt then click on proceed for payment button as shown below:

Click Here to Print Receipt 	
	
<b>Paying Slip CSC</b>	
Exam Year :	2018
Type of Recruitment :	Direct Recruitment
Advertisement No :	A-1/S-1/2018/01
Name :	POONAM PANDIRE
Application Id :	1800000006000700000006
Amount :	60.00
CSC Charges (Including 18% GST) :	43.60
Total :	103.60
Total (in Words) :	Rupees One Hundred Three point Six Zero
Service :	A-1/S-1/2018/01-Lecturer – Hindi Special Subordinate Education Services Examin 2017 (General)
<b>Note :</b>	
1) Paying Slip is not an Exam Fees Payment Receipt, Candidate need to visit CSCConnect for Payment of Fees and take proper Paid Receipt of Payment made by him/her from CSCConnect.	
2) CscConnect will Pay the Examination Fees from his/her Wallet and will issue Proper Paid Receipt to Candidate.	
<a href="#">Proceed for Payment</a> 	

# Payment of Application Fees

- After successful payment, Payment status of Examination will get change to **Paid**.
- **Status Paid indicates the Completion of Application Submission process.**

The screenshot displays a user interface for managing an application. On the left is a dark blue sidebar with navigation links: Home, My Profile, Profile Creation, View & Print Profile, Online Application, My Application, and Help. The main content area is titled 'My Application' and features three dropdown menus: 'Advertisement Type' (Direct Recruitment), 'Please Select Year' (2018), and 'Select Post Name' (E(1)/18-19/PSC Assistant Conservator of Forests). Below these are several action buttons: View Application, Receipt, Cancel Application, Select Centre, Hall Ticket, Result, Interview, Physical Test, and Post Preferences. A table below lists application details with columns for Application ID, Examination Name, Status, Remark, and an empty column. The 'Status' column for the first entry is highlighted with a red box and contains the text 'Paid'. The 'Remark' column contains 'Document Upload'.

Application ID	Examination Name	Status	Remark	
<input type="checkbox"/> 1800000008500700000047	E(1)/18-19/PSC - Assistant Conservator of Forests (31/07/2018)	Paid		Document Upload

# Use of My Application

- In My Application, candidate can **View / Edit / Print** his/her own profile.
- My Application options: View Application, Hall Ticket, Result, Interview, Receipt, Select Centre, Post Preferences, Cancel Application, Back.
- Select Examination and click on above button to view.

**My Application**

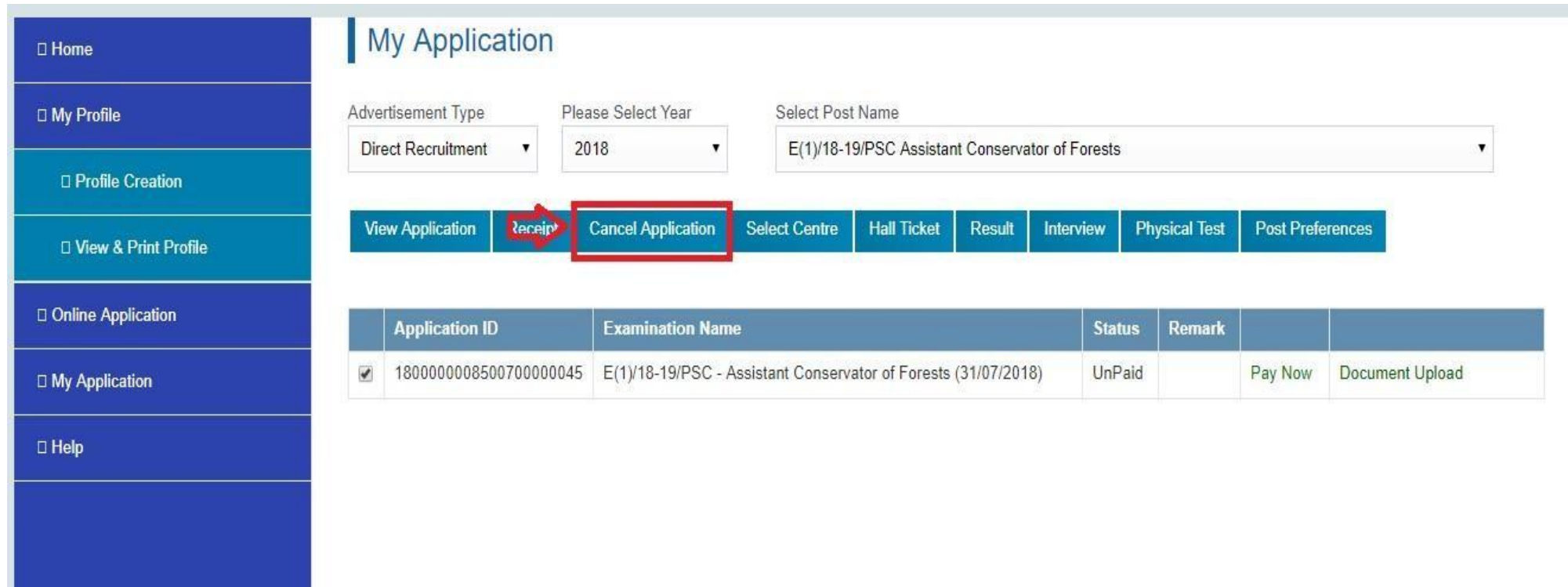
Advertisement Type: Direct Recruitment  
Please Select Year: 2018  
Select Post Name: E(1)/18-19/PSC Assistant Conservator of Forests

[View Application](#) [Receipt](#) [Cancel Application](#) [Select Centre](#) [Hall Ticket](#) [Result](#) [Interview](#) [Physical Test](#) [Post Preferences](#)

	Application ID	Examination Name	Status	Remark		
<input checked="" type="checkbox"/>	1800000008500700000045	E(1)/18-19/PSC - Assistant Conservator of Forests (31/07/2018)	UnPaid		<a href="#">Pay Now</a>	<a href="#">Document Upload</a>

# Cancel Application

- Login into system with **Registered User Name and Password**. Go to "MyApplication" link
- Select the **Year and Post name**.
- Select Examination and click on Cancel Application.
- For cancelling application Candidate has to specify valid reason.



The screenshot displays the 'My Application' page. On the left is a navigation menu with options: Home, My Profile, Profile Creation, View & Print Profile, Online Application, My Application, and Help. The main content area is titled 'My Application' and contains three dropdown menus: 'Advertisement Type' (set to 'Direct Recruitment'), 'Please Select Year' (set to '2018'), and 'Select Post Name' (set to 'E(1)/18-19/PSC Assistant Conservator of Forests'). Below these is a horizontal menu of buttons: 'View Application', 'Receipt', 'Cancel Application', 'Select Centre', 'Hall Ticket', 'Result', 'Interview', 'Physical Test', and 'Post Preferences'. The 'Cancel Application' button is highlighted with a red box, and a red arrow points to it from the 'Receipt' button. Below the menu is a table with the following data:

	Application ID	Examination Name	Status	Remark		
<input checked="" type="checkbox"/>	1800000008500700000045	E(1)/18-19/PSC - Assistant Conservator of Forests (31/07/2018)	UnPaid		Pay Now	Document Upload



# Rules to Cancel Application

- Candidate can cancel His / Her application after successful submission of Application (including fees).
- Application can be cancelled on Internet at this website till last date of Applicationsubmission.
- No refund in Application cancellation.

**Thank you and All the Best!!!!**